

Binder Rubric

CATEGORY	5	3	0
Student and teacher names are on external surface of binder.	Student name and teacher name are on outside of binder in clear view and legible.	Missing a name or names are not in clear view or legible.	No names on outside of binder.
3-Ring binder of adequate size.	3-ring binder of adequate size. (2-inch is recommended)	3 ring binder of inadequate size.	No 3-ring binder.
Contains notebook paper.	Adequate supply of notebook paper is in binder.	Inadequate supply of notebook paper is in binder.	No notebook paper is in binder.
Contains only Mrs. Averett's class materials.	Binder contains only Biology materials.	Binder contains material not related to Biology.	Binder contains other subjects than Biology.
Table of Contents is complete and up-to-date.	Table of contents is complete and up to date. (According to list in class)	Table of contents is missing some items.	Table of contents is missing many items or is missing all together.
Binder Item Numbers are on all items.	BINs are on all items. (According to numbers given in class and on table of contents)	BINs are missing on some items.	BINs are missing on many or all items.
All items are in binder.	All items are in binder. (All items on table of contents listed in class)	Most items are in binder.	Few or no items are in binder
All items are in order.	All items are in order in binder. (Follow table of contents listed in class)	Most items are in order in binder.	Few or no items are in order in binder.
Dividers are in place.	Each section divider is in place. (Blank computer pages provided by Ms. Averett)	Most section dividers are in place.	Few or no section dividers are in place.
Binder is neat and orderly (no loose, ripped pages).	Binder is neat and orderly. (Any ripped holes are repaired with reinforcement tabs provided by Ms. Averett)	Binder has a few loose or torn pages.	Binder has many loose or torn pages.
All graded work is clearly corrected.	All graded and returned items have been corrected. A method of the students choice is used to clearly indicate that the material has been corrected and there is no confusion as to if the teacher's marks are for a previous answer or for the corrected answer.	Some graded and returned items have been corrected. Or a method of the students choice is not used or the method used does not clearly indicate that the material has been corrected and there is no confusion as to if the teacher's marks are for a previous answer or for the corrected answer.	Little to none of the graded and returned items have been corrected. There is not clear method used to clearly indicate that the material has been corrected and there confusion as to if the teacher's marks are for a previous answer or for the corrected answer.